



**tknife** TRANSFORMING  
T-CELL THERAPY

We are a fast-growing, preclinical stage biopharmaceutical company developing tumor-specific T cell receptor (TCR) therapies. Our dynamic, international team sets out with the ambitious goal to revolutionize the TCR landscape using our unique and proprietary transgenic HuTCR mouse platform to produce fully human TCRs for the treatment of cancer. To achieve this ambitious goal, we have successfully completed our Series B financing and could raise 110 million US dollar from international investors in August 2021.

We already made it to a size of over 50 colleagues, and we can't wait to welcome new members to our team. Despite San Francisco, we are located at the BiotechPark Berlin-Buch in the north of Germany's vibrant capital, and our city-office is close to Charité Berlin-Mitte.

For our further company development, we also plan to grow our operations in the US. With T-knife we have demonstrated preclinical proof-of-concept with multiple TCRs. In addition, T-knife has validated the platform for over 90 undisclosed cancer targets and has several drug candidates currently in preclinical development.

**To achieve our goals, we are looking for you as our next**

## **BioTech- Procurement Manager (F/M/X)**

In that role you will Support T-knife's growing G&A team in all activities in regard to the topic purchasing. The position will be based in T-knife's site in Berlin-Buch.

### **Your Responsibilities:**

- Responsibility for the management of procurement especially for lab materials
- Close collaboration with the Head of Departments and the R&D team to define new orders
- Identification of the right suppliers for our needs as well as negotiating the best prices
- Documentation of orders, invoices and delivery notes that need to be forwarded to our accounting department
- Continuous improvement of our procurement processes and strategies including document management
- The possibility to work on projects which are connected to other departments as well such as office management and lab management

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### **Your Profile:**

- A Bachelors Degree
- Relevant experience in procurement in clinical/pharmaceutical environment
- Experience in working with Netsuite or similar software solutions
- Knowledge in working in the lab and a good network to suppliers in a clinical surrounding
- Very good communications skill and the ability to negotiate with external partners
- Team player with a hands on mentality and a very supportive mindset
- Fluent in English and German, verbal and written

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**What We Offer:**

- A permanent position in a young, growing, and dynamic company in Berlin
- An inspiring work environment where we shape therapeutic innovations and continuously strive to improve the lives of patients
- The possibility to contribute to the built-out of our innovative and unique HuTCR mouse platform and in the development of novel T cell therapies
- Our company culture develops from a start-up mentality with professional execution, team spirit, motivation, and personal drive
- One of our maxims: **We walk our talk**

**Please send us your full application including possible starting dates and your expected compensation using the email subject “Application TKN0026” to [career@t-knife.com](mailto:career@t-knife.com)**